

Santa Teresa Foothills Neighborhood Association (STFNA)  
Board of Directors Meeting  
April 16, 2009

Board members in Attendance:	Absent:
Matt Freeman-President	Nancy Pyle—Director
John Hesler-Vice-President (part time)	Forrest Williams-Director
Rick Mandel—Treasurer	
John Cunningham—Secretary	
Lynne Paulson—Recording Secretary	
Eleanor Basa—Director	
Ash Kalra—Director (part time)	
Christine Kukielka—Director	
Stacie Shih—D2 Community Outreach Manager and Proxy for Ash Kalra	
Laura Cowen—District 10 Council Assistant and Proxy for Nancy Pyle	

**Next STFNA Board Meeting**

**Thursday May 21** STFNA Board meeting, 6:30pm. Location is usually Southside Community Center, 5585 Cottle Road, San Jose (corner of Cottle and Poughkeepsie)

**Action items**

1. STFNA Board Review revised scholarship plan documents and send comments and vote on approval by noon on Friday April 17.
2. John Hesler Check original project documents on Boulder Ridge Golf Course to determine if there were requirements on lighting that are not in compliance.
3. John Cunningham Bring to the April 30 General meeting material to collect comments from attendees
4. Matt Freeman Include on agenda of April 30 General meeting a question on community interest on developing a program for group purchase of solar power equipment for residential homes
5. Lynne Paulson Track project in Santa Teresa Park historic area and keep the Board updated.
6. STFNA Board Bring a list of any proposed projects events and funding needs to next Board meeting.
7. Matt Freeman Add agenda item on budgets for future projects to next Board meeting.
8. Lynne Paulson Check with UNSCC regarding Oak Grove School District change in insurance requirements related to meetings.
9. Ash Kalra and Nancy Pyle Follow-up on request for funds in City budget for opening a section of the trail between Snell and Cahalan.
10. Laura Cowen and Stacie Shih Find out if OSA funds are available for reports needed for opening a section of the trail.
11. Danielle Spreier Migrate STFNA website to Wild Apricot service
12. Matt Freeman Confirm that Laura and Stacie on are on the STFNA Board group email

**Previous Meeting Minutes**

The minutes of the Feb 26, 2009 and March 19, 2009 STFNA Board meetings were approved unanimously.

### **Financial Report**

Rick Mandel presented the financial report for the time period of March 20 to April 16, 2009 (Attachment 1). A detailed spreadsheet tracking the scholarship money was also provided (Attachment 2). The reports were approved unanimously. Also, the reports from the time period February 26 to March 19, 2009 which had been presented at the March 19 Board meeting were discussed briefly and also approved. These reports are in the March 19 meeting minutes.

### **Scholarship Program**

John Hesler reported that he and Jacqueline Price had coordinated to incorporate the STFNA Board comments in the proposed draft scholarship plan. The revised plan was sent to the Board shortly before the meeting. Board review and approval is requested by noon on Friday April 17 via email (Action Item 1). Quick response will support the plan to announce this program in our newsletter and on our website.

### **Boulder Ridge Events Facility**

John Hesler indicated that it is a positive step that the property owner has changed the proposal from an outdoor events tent to an enclosed building. The County approved the project subject to written conditions. Enforcement is complaint driven so any issues would need to be reported to the County. If there is a lack of compliance it is possible that a hearing would be held to revoke the permit for operation of the event facility. John Hesler was requested to check if the previous initial golf course project had requirements on lighting such as supposed to be not visible from valley floor (Action Item 2).

### **Spring Meeting**

The confirmed date for the Spring Association General meeting is Thursday April 30, 7pm-8:30pm. The location will be Southside Community Center. A proposed outline for the agenda includes:

- 5 min 1. Introduction
- 20 min. 2. Police lieutenant
- 10 min. 3. City Council District 2 Update
- 10 min. 4. City Council District 10 Update
- 15 min. 5. Updates on STFNA items
- 30 min. 6. Speaker—Jesse Denver from City of San Jose on the City's Green Vision

John Cunningham proposed that we have comments cards available to be submitted and he volunteered to bring the forms (Action Item 3).

Some other neighborhood associations have developed projects to allow group discounted purchase of solar power equipment for residences. It was suggested that we ask about community interest in possible group solar power purchase plans at the meeting (Action Item 4).

### **Announcements/News from City Council District 10**

Laura Cowan, City Council District 10 Assistant reported on these items:

- Saturday April 25 there is a Disaster Preparedness conference from 10am to 4pm. The location is Pioneer High School.
- Saturday April 25 is the Great America Litter Pickup from 8:30am to 12 noon. The district 10 start location will be Pioneer High School.

## **Announcements/News from City Council District 2**

Stacie Shih, City Council District 2 Community Outreach Manager and Council member Ash Kalra reported on these items:

- The next District wide community meeting will be on Saturday May 9 and a Policy Analyst from the Major's office will discuss the budget.
- Saturday April 25 there is a Disaster Preparedness conference from 10am to 4pm. The location is Pioneer High School.
- Saturday April 25 is also the Great America Litter Pickup from 8:30am to 12 noon. The District 2 start location will be Oak Grove High School.
- The April District 2 newsletter has been issued. STFNA is highlighted this time.
- The Hitachi project was originally started with one developer but now there will need to be one or more new developers. However, the parks have been completed and can be opened as soon as the paperwork is in place to hand them over to the City.
- The police substation has been delayed due to some design flaws in the architectural plans. Completion is now estimated in Spring of 2010.
- There are many other projects in process including a Lowes store near Cottle Rd. and affordable housing zoning near WalMart.
- There will be an Earth Day tree planting at Ash Kalra's home on April 22 to highlight the new availability of trees for individual homes.
- The City deficit estimate has increased to \$80M largely due to reduced sales and real estate tax income.
- Federal stimulus money is being released for projects in phases and so far San Jose has received \$14M for road maintenance (VTA) and some Green job training.

## **Website Update**

Danielle Spreier is currently working on the transition to the new website server with Wild Apricot. As discussed previously this will have added features such as easier management of membership and ability for board members or project leaders to manage the pages for their projects.

## **Santa Teresa Park Historic Site Project News**

The proposed Santa Clara Parks Department project for development of a historic area near Curie Drive is being tracked by Lynne Paulson. The draft environmental documents are expected to be issued within the next 2 weeks. Comments will be due within 30 days of issuance. A public meeting will also be held to obtain comments. Lynne will continue to track this project and keep the Board informed (Action Item 5).

## **Potential New Projects and Funding Needs**

Jacqueline will have an event for cleanup at the Curie Drive project areas. An amount of \$2.50 to \$3.00 per person was estimated including food to be purchased at Costco, and tables, chairs and umbrellas to be rented.

Additional potential projects that will include some required funding include:

- Annual BBQ
- August 1 Family Fandango
- September Community Fest
- Summer and Fall Century Oaks Park Cleanup and Planting

Anyone proposing a project needs to bring the planned outline of expense to the Board for review (Action Item 6).

This item will continue to be on the agenda for upcoming Board meetings (Action Item 7).

### **Other Items**

Oak Grove School District has started to require higher levels of insurance for meetings held at schools. Lynne will contact UNSCC about this to see what can be resolved for future events (Action Item 8).

Newsletters have been printed and need to be distributed. Matt will ask for volunteers. The City Council offices have interns that could help.

Ash Kalra and Nancy Pyle will follow-up with putting in a joint request to the Mayor related to opening a segment of the trail so that this item can be considered for the current year budget (Action Item 9). Stacie and Laura will find out if the Open Space Authority city allocation funds could be assigned to this project (Action Item 10).

Eleanor Basa is preparing a list of group care homes in the STFNA area to contact them about joining STFNA. Their organization is also developing a program to recondition computers to be sold to low income individuals with some profits being donated to the school districts.

### **Status of Action items from 3/19/09 STFNA Board meeting –see notes in italics**

*Open items are replaced by new items on main action item list above.*

1. Matt Freeman Include both Feb and Mar STFNA Board meeting minutes in the April Board meeting agenda for approval. *Completed*
2. Rick Mandel Since March Board meeting did not have a quorum, include financial reports for two months at the next Board meeting for approval. *Completed*
3. John Hesler Send copy of draft EIR for Boulder Ridge Events Facility to the Board and request Board comments or approval for STFNA support of the project *Completed*
4. Matt Freeman Check on availability of Police Lt. for April 30 General Meeting *Completed*
5. Lynne Paulson Send to Stacie Shih a photo of STFNA planting or cleanup activity *Completed*
6. Matt Freeman Send STFNA Board contact information to STFNA board members *Completed*
7. John Hesler Send email to Stacie Shih and Laura Cowen regarding funding request by council offices to prepare to open a segment of the Coyote Alamitos Canal trail. *Completed*
8. Stacie Shih and Laura Cowen After receipt of email from John Hesler, confirm that the joint District 2 and District 10 request for ~\$100K funds related to opening a segment of the Coyote Alamitos Canal trail has been resubmitted. *Completed. The next action is with the Council members.*
9. Danielle Spreier Migrate STFNA website to Wild Apricot service. *Open but in process*

10. Danielle Spreier Check to see if STFNA can be billed electronically for the Wild Apricot service (automated to checking account). *Completed –the Treasurer will use PayPal.*
11. Matt Freeman Add agenda item on budgets for future projects to an upcoming STFNA Board meeting. Request that Board members bring a list of proposed projects/events and funding needs. *Open*
12. Rick Mandel Check on availability of Sakamoto School for April 30 General meeting *Completed*
13. John Hesler Confirm conclusion of VEP community project on solar power group discount and find City representative to discuss this type of project at STFNA General meeting. *Completed.*
14. Lynne Paulson Continue to track status of project in Santa Teresa Park historic area. *On going*
15. John Hesler and Jacqueline Price Send STFNA Board revised scholarship plan with STFNA *Board* comments incorporated and request approval vote by email. *Completed.*
16. Matt Freeman Confirm that Laura and Stacie on are on the STFNA Board group email *Open and in process*

Submitted by Lynne Paulson, Recording Secretary  
Minutes approved at 5/21/09 Board Meeting

Attachment 1

**STFNA**  
**Monthly Budget Report**  
March 20, 2009 – April 16, 2009

<b><u>March 20 beginning balance</u></b>	<b><u>\$ 7,492.69</u></b>
<b>Deposits and Credits</b>	
Apr 16 Paypal member donation	19.12
Apr 06 (member donation, \$100 scholarship)	150.00
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<b>Withdrawals &amp; Debits</b>	
Mar 25 #1081 (SS Community center usage)	34.00
Apr 07 #1083 (new neighbor packets)	
46.50	Apr 15 #1082 (Currie parkstrip)
868.00	
<b><u>April 16 ending balance</u></b>	<b><u>\$ 6713.31</u></b>

**Notes:**

Earmarked for Curie Parkstrip Beautification Project (grant – Jaqueline Price contact) \$ 427.00  
    Not cashed yet: #1080 Curie Parkstrip bark \$339.31  
Earmarked for BEST Scholarship \$ 1410.00

**Attachment 2**

**BEST Scholarship**

Date	Donations		Payments	Description
	Receipt	Deposit		
2008-10-23	\$210			Cash
2008-10-23	\$970			Checks
2008-10-25		\$1,180		Deposit at Wells Fargo
2008-10-29	\$85			Checks
2008-10-29	\$45			Cash
2009-02-26	\$100			Check
2009-04-04		\$100		Deposit at Wells Fargo

Total	\$1,410	\$1,280
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Receipt => When treasurer receives money

Deposit => When money gets deposited into bank

Payment => Scholarship money paid out